

Part Two

Administration and Management

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Sound management and administrative support are key to CSD's excellence in achieving its mission and delivering on its goals in research and program development. The emerging donor environment, particularly in the wake of the withdrawal of major bilateral funding institutions from Bulgaria, has prompted an overhaul of CSD's financial management. In particular, in 2007 CSD has been preparing its internal procedures for working under the 2007-2013 EU financial instruments – the 7th Framework Programme, the funding instruments in the JHA area, the operational programs, administered by the Bulgarian government, etc.

The changing funding environment entails also an enhancement of the institutional capacity of the Center. In 2007, CSD prepared for an improvement in the following areas of strategic management:

1. Methods for organizational diagnostics and horizon scanning;
2. Business modeling;
3. Collaborative work based on software products;
4. Public relations and advocacy training;
5. Training on requirements engineering and team building.

Accountability and transparency are the leading principles of CSD's financial and administrative management. They are also a key to CSD commitment to being the watchdog of reforms in Bulgaria.

These qualities have been strengthened through a number of channels:

- publishing independent, annual audit reports (since 1992; CSD's financial statements and KPMG audit report for 2007 follow);
- performing audits of individual projects (since 1992);
- publishing annual reports (since 1994);
- uploading detailed information on CSD's activities on its web-site;
- releasing information on projects and activities in the mass-media;
- publishing a range of print materials;
- strengthening of the consulting arms of CSD – Vitosha Research and Project One.

CSD is registered as a public benefit organization with the Central Registry of NGOs at the Ministry of Justice. Public benefit organizations are obliged by law to a number of additional reporting rules and undergo stricter financial and administrative scrutiny.

In 2007, CSD employed 33 staff of which 27 were professional and management, including part-time consultants, and 6 were administrative personnel. The Center also works with a significant number of external contributors.

List of Staff

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Vladimir Yordanov, Executive Director
Alexander Stoyanov, Director of Research

Program Board

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Alexander Stoyanov, Director of Research
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Ruslan Stefanov, Coordinator, Economic Program

Economic Program

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Boyan Belev, PhD, Senior Fellow
Assen Dyulgerov, Senior Fellow
Petkan Iliev, Senior Fellow
Daniela Mineva, Fellow
Lyubomir Stefanov, Project Assistant

Law Program

Dimitar Markov, Project Coordinator
Miriana Ilcheva, Project Assistant
Galina Sapundjieva, Project Assistant

Vitosha Research

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Slavyanka Ivanova, Project Manager
Margarita Tzvetkova, Project Manager
Ralitza Ruseva, Project Manager
Tihomir Bezlov, Senior Analyst
Hristo Hristov, Senior Researcher
Daniela Vasileva, Researcher
Antoaneta Getova, Researcher
Diana Zheleva, Researcher
Stanislava Kotulova, Office Manager
Tzvetoslava Tosheva, Cashier-Accountant

European Program

Boyko Noev, Ambassador, Director

Emil Tzenkov, PhD, Senior Fellow

Chavdar Chervenkov, Lieut. Gen. (ret.), Senior Fellow

Philip Gounev, Research Fellow

Milena Yordanova, Assistant

Maria Doichinova, Assistant

Administration

Mariana Yankova, Administrative Secretary

Yanita Georgieva, Executive Assistant

Alexander Gergov, LAN Administrator

Financial Department

Maria Georgieva, Chief Accountant

Lazarina Andonova, Cashier / Bookkeeper

Technical Support

Dimitar Dimitrov

Boyko Tasev

Alyosha Purvanov

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Alexander Stoyanov,	Professor, Department of Economic Sociology, University of National and World Economy, Sofia, and Director of Research, Center for the Study of Democracy
Andrey Ivanov,	PhD, Human Development Advisor, RBEC, United Nations Development Programme (UNDP) – Bratislava
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Mois Faion,	PhD, Manager Financial Operations, Citizens Communications
Ognian Shentov,	PhD, Chairman, Center for the Study of Democracy
Tihomir Bezlov,	Senior Analyst, Vitosha Research
Vladimir Yordanov,	Executive Director, Center for the Study of Democracy

Sources of Support and Cooperation

Center for Economic Development (CPHR), Bratislava
Center for European Reform, London
Center for International Private Enterprise (CIPE), Washington DC
Center for Liberal-Democratic Studies, Belgrade
Center for Social and Economic Research, Warsaw
CERGE-EI, Prague
Council of Europe
European Commission
European Union Agency for Fundamental Rights
European Ombudsman
European Parliament
European Public Law Center, Greece
Foreign and Commonwealth Office, UK
Friedrich Ebert Stiftung
Gallup Europe
Government of Japan
Government of Norway
Heritage Foundation
Home Office, UK
InterMedia Survey Institute, Washington DC
International Development Law Organization, Rome
London School of Economics and Political Science
Ministry of Defense of Bulgaria
Ministry of Economy and Energy of Bulgaria
Ministry of Foreign Affairs of Bulgaria
Ministry of Interior of Bulgaria
Ministry of Justice of Bulgaria
NATO – Public Diplomacy Division
Ombudsman of Greece
Ombudsman of the Republic of Bulgaria
Open Society Justice Initiative
Princeton Research Associates
Sabre Foundation
Saferworld, UK
SEESAC (South Eastern Europe Clearinghouse for the Control of Small Arms and Light Weapons)
Stiftung Wissenschaft und Politik, Berlin
Turkish Democracy Foundation
United Nations Development Programme
United Nations Office on Drugs and Crime
United States Agency for International Development
United States Department of Justice
United States Department of State
World Bank

